Contact

mhdchelakara@gmail.com

www.linkedin.com/in/muhammed-c-5077ba22 (LinkedIn)

Top Skills

Human Capital Management
Business Partner Support
Strategic Planning

Languages

Urdu (Full Professional)
Hindi (Full Professional)
Malayalam (Native or Bilingual)
Arabic (Full Professional)
English (Full Professional)

Honors-Awards

HR Professional Excellence Award -2019

Muhammed C.

Head of Human Resources Operations at Tarmeem Hospital
Abu Dhabi Emirate, United Arab Emirates

Summary

Certified knowledge and over 22 years' experience of HR and Finance Departments in various positions in various companies like Hospital, Oil and Gas, construction, contracting, trading, and training. During the career handled most of the modern advanced software's and systems in this field. Currently working as a Head of HR in Tarmeem Hospital Abu Dhabi(www.tarmeem.com), UAE from June 2024 onward. Involved in the strategic apex of current organization, makes critical strategic inputs from an HR perspective to the Management of the whole organization and to the planning of its future growth. Reporting directly to the CEO he is a key member of the senior executive team.
Proven leadership and mentoring skills qualities.
Ability to build positive and productive relationship with management and employees
Excellent oral, written and interpersonal communication skills with the goal of influencing outcomes
Detailed organizational and analytical problem-solving skills
An ability to understand complex issues and learn quickly
A professional self-starter with ability to work independently with positive energy and enthusiasm coupled with persistence and determination, who can very well divert my energies for the success of my organization
I am able to communicate with and present to all levels of the Team through building strong relationships and credibility

Experience

Tarmeem Orthopedic & Spine Specialty Hospital
Head of Human Resources Operations
September 2024 - Present (2 years 3 months)
Abu Dhabi Emirate, United Arab Emirates

salma Children's Rehabilitation Hospital

6 years 5 months

People Partner
March 2021 - October 2024 (3 years 8 months)

HR Manager
June 2018 - October 2024 (6 years 5 months)
Abu Dhabi, Abu Dhabi Emirate, United Arab Emirates

Maintains and enhances the organization's human resources by planning, implementing, and evaluating employee relations and human resources policies, programs, and practices

Salma Children's Rehabilitation Hospital, A contemporary, child-friendly design, spacious rooms, dedicated therapy areas and vast spaces for rehabilitation and recreation both indoors and outdoors help our team to treat every patient with the highest level of care and expertise.

Cambridge Medical & Rehabilitation Center
4 years 3 months

HR Manager
January 2016 - March 2018 (2 years 3 months)
Abu Dhabi, Abu Dhabi Emirate, United Arab Emirates

Senior HR Specialist
January 2014 - January 2016 (2 years 1 month)
Abu Dhabi, Abu Dhabi Emirate, United Arab Emirates

Cambridge Medical and Rehabilitation Center, specialized and dedicated medical care and rehabilitation services to patients requiring short-term comprehensive rehabilitation and long term care for patients with chronic illness or injury.

Unigaz Company
Head Of Finance And Administration
November 2009 - December 2013 (4 years 2 months)
Abu Dhabi, Abu Dhabi Emirate, United Arab Emirates

Unigaz was established in 1957 under the Sidani Group. It was one of few companies in the Middle East to offer a comprehensive range of gas services: importing Liquefied Petroleum Gas (LPG), Storage, Distribution, Design, Installation of LPG and Natural Gas networks, commissioning and operating the gas system, in addition to the supply of LPG. Unigaz operates across different market channels:

- Residential Gas Systems
- Hospitality Gas Systems
- Industrial / Commercial Gas Systems

Venecia Home Nursing and Rehabilitation
Admin Manager
October 2008 - December 2009 (1 year 3 months)
Abu Dhabi, Abu Dhabi Emirate, United Arab Emirates

El Concorde Construction
Chief Accounting Officer
March 2006 - October 2008 (2 years 8 months)
Abu Dhabi, Abu Dhabi Emirate, United Arab Emirates

El Concorde Group is a comprehensive construction solutions provider, covering all aspects of the construction industry. Established in 1980, El Concorde Group offers diversified sufficient solutions in construction, as well as trading and industrial products and services

Bin Khalaf Group
General Accountant
September 2005 - February 2006 (6 months)
Abu Dhabi, Abu Dhabi Emirate, United Arab Emirates

Manages a company's day-to-day financial operations. Handle bookkeeping, prepare financial reports, reconcile bank accounts, and ensure compliance with regulatory standards.
First Job in My Life

Education

Carlton Advanced Management Institute (CAMI)
Certified HR Business Partner (CHRBP), Human Resources Management and Services · (2017 - 2018)

Carlton Advanced Management Institute (CAMI)
Certified HR Analytics and Metrics Professional (CHAMP), Human Resources Management and Services · (2017 - 2018)

American Certification Institute
The Certified Human Resources Professional (CHRP) · (2016 - 2017)

Madurai Kamraj University, Madurai

Master of Business Administration - MBA, Accounting and Finance · (2006 - 2007)

Madurai Kamraj University, Madurai

Master of Commerce MCom, Accounting and Finance · (2004 - 2005)